

STANDING RULES
of the
SOUTH CENTRAL
SIX-STATE RALLY ASSOCIATION, INC.
a not for profit Corporation,
an affiliate of
Family Motor Coach Association, Inc.

1. Annual Meeting: The annual meeting of the association shall be held during the scheduled days of the annual Area Rally. Adopted October 4, 1997
 2. Volunteer Selection: Volunteers necessary to produce an Area Rally will be researched by the Cadre Captain of each Job in cooperation with the supervising Executive Board member. Final volunteer selection shall be determined by the Executive Board. Adopted Sept 21, 2019
 3. Regions. Six-State Rally Association shall be formed into two (2) geographical regions.
 - Northern Region - Arkansas, Kansas, Missouri, and Oklahoma
 - Southern Region - Louisiana and Texas
- The purpose of the regions is to assist the president in enhancing communications and forming chapters. The Regional Vice Presidents shall reside in the geographical area in which they are a candidate for office. To serve as Regional Vice President, one of the following items will qualify as having established residency: voter registration, property ownership, vehicle registration, driver's license, federal/state/province tax address. Adopted October 2, 2003. Amended October 2, 2010
4. Election of Officers. Officers of the Association, except for the office of President, shall be elected at the annual meeting. The term of office for newly elected officers, except the President, shall commence January 1 and expire on December 31 of the second year. The office of the South Central Six-State Rally Association President is the same person under FMCA's bylaws, who serves as FMCA's National Vice President for the South Central Area. Other officers shall be elected by the SRA Governing Board. Adopted October 2, 2003.
 5. Eligibility for Office: All chapter members and officers are eligible to serve as an association officer. Adopted October 2, 2003.
 6. Duties of the President. The President shall be the Chief Executive Officer of the Association, and shall, in general, be subject to the control of the Executive Board

and the Governing Board, supervise and control all of the business affairs of the association. He/She shall perform all duties incident to his/her office and other such duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be assigned to him/her from time to time by the Executive Board and Governing Board. Adopted October 2, 2003.

7. Duties of the Senior Vice President. The Senior Vice President shall, in the absence, or disability, of the President, or in the event of his/her refusal to act, perform all the duties of the President relating to association duties, and when so acting shall have the powers of and be subject to the restrictions of the President. Also, the Senior Vice President assists the President and performs the duties assigned by the President, the SRA Executive Board and/or the Governing Board. In the absence of the President or Senior Vice President, or if they refuse to act, an officer elected by the Executive Board shall perform all the duties described herein. He/she shall act as Rally master for the Area Rallies held during his/her term in office. Adopted October 2, 2003
8. Duties of Regional Vice Presidents. The Regional Vice Presidents shall perform all duties and directives as designated by the SRA President. They shall represent SRA to the Chapters in their area and also represent the Chapters in their area to SRA. They should be responsible for securing volunteers for National Conventions held in the South Central Area and chair duties as requested by the President of SRA for the production of a South Central Regional Rally. Adopted October 2, 2003.
9. Duties of the Treasurer. The Treasurer shall receive all funds and pay all bills of the SRA under the direction of its officers and directors. The Treasurer shall make a financial report for each meeting. Within one month after the expiration of his/her term of office, he/she shall deliver to the incoming Treasurer all monies, vouchers, books, and papers of the association in his/her custody, with all posting made to date of delivery. The treasurer shall have charge and custody of, and be responsible for, all funds and securities of the association and deposit all such funds in the name of the association in such banks, trust companies, or other depositories as shall be selected by the Executive Board. The President and the Treasurer will have signature power on all such accounts. He/She shall render to the President and the Directors whenever they request it, an account of any and all his/her transactions as Treasurer and the financial conditions of the association. In general, he/she shall perform all duties incident to the office of Treasurer and other such duties as may be required by law, by the Articles of Incorporation, or by the SRA Bylaws, which may be assigned to him/her from time to time by the Executive Board. Adopted Sept. 21, 2019
10. Duties of the Secretary. The Secretary shall keep the minutes of the meetings and shall maintain a record of the membership of the Governing Board. In general, perform all duties incident to the office of Secretary, and other such duties as may

be required by the SRA Bylaws, or which, may from time to time, be assigned by the Executive Board and the Governing Board.

Adopted October 2, 2003

- 11 Capitalization. The SRA's net liquid assets as of December 31st shall not exceed an amount equal to the average of the last five year's rally expenses. Any excess if not expended in the next fiscal year shall be distributed equally to the area's chapters. Adopted October 2, 2003
- 12 Communications with the Governing Board. The following will be distributed to the Governing Board:
 - a. On or before February 16, each year after the Executive Board meeting and the Officer's Workshop, the annual minutes and financial statements will be distributed along with any pertinent information and minutes of the Executive Board Meeting. All documents will be published on the SRA Website in a timely manner.
 - b. On or before July 1 each year the Annual Meeting Notice and Nominating Committee Report will be sent to the Governing Board along with any new or amended Bylaws, Standing Rules, &/or Policy & Procedures. Adopted September 30, 2005. Amended September 28, 2007. Amended October 2, 2010
- 13 Term limits. The Senior Vice President, Secretary, Treasurer and the Regional Vice Presidents may serve no more than 2 two-year terms in office. A term of one year or less will not be considered in determining the two-term limitation. Elections all the officer positions will be held at the annual meeting in odd numbered years.
- 14 Association chapter within the SRA are recognized in accordance with FMCA's Bylaws. Associate chapters will not have representation on the Six-State Rally Association, but their chapter representatives are encouraged to attend the SRA Annual Meeting. Adopted October 2, 2010
- 15 Policy and Procedures: Policy and Procedures will be established as needed. The approval level for all Policy and Procedures will be established by the Governing Board. Adopted September 28, 2007. Amended September 27, 2008.
- 16 Parking Requirement at South-Central Area Rallies:
On ground parking for Family Registrants and Vendors to include all recreational vehicles as used herein "is defined as a self-contained wheeled vehicle that includes permanently installed cooking, sleeping, and sanitary facilities. Adopted September 14, 2013. Amended October 28, 2017

- 17 The President, with the approval of the Executive Board, may by resolution, authorizes any officer or agent to enter into any contract, or execute and deliver a binding instrument, in the name of and on behalf of Six-State Rally Association. Such authority may be general or confined to a specific instance. Unless so authorized, no officer or agent shall have the power of authority to bind SRA or render it liable monetarily for any purpose.
- 18 Procedures for reimbursement of Executive Board travel will be as follows:
 - a. The administrative travel budget for the Executive Board approved by the Governing Board at the annual meeting will be divided between the Senior Vice President and the two Regional Vice Presidents. This will be accomplished at the annual Executive Board meeting in January
 - b. All requests for reimbursable travel must be approved by the President before the start of the travel.
 - c. Approved travel reimbursement request with receipts will be submitted to the President for approval and then the Treasurer for review and payment.
 - d. The President's travel is budgeted and funded under FMCA's Area Vice President Travel and approved by the FMCA President before reimbursement is made by FMCA. Any travel reimbursement for the President that has not been funded by FMCA must be approved by the Senior Vice President and one of the Regional Vice Presidents before submitting to the Treasurer for payment.
 - e. The Secretary and Treasurer may submit a request to the President for reimbursable travel identifying the necessity for travel. If the Treasurer has a travel reimbursement, the request for reimbursement will be approved by the President and the Senior Vice President.
- 19 Procedures for Cash/Debit Card use will be as follows:
 - a. Cash/Debit Cards will be handled like petty cash for type of expenditures.
 - b. Expenditures using the Cash/Debit card will not exceed \$200.00 per transaction.
 - c. The use of the debit must be supported by receipts, what was purchased, the reason for the purchase and who authorized the purchase.
 - d. The Treasurer will on a monthly basis, reconcile the bank statement showing the Cash/Debit Card transactions to insure all transactions have been recorded and supported.
 - e. The Cash/Debit Card will be safeguarded like cash on hand to ensure no unauthorized use of said card.